

Erasmus+ Programme

Key Action 1 - Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-2018 between institutions from programme and partner countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

Information about higher education institutions

Full name of the institution / country	Erasmus code or city	Contact details (Name, title, e-mail)
UNIVERSITY OF TAMPERE	SF TAMPERE01	Ms Sari Hyttinen, Coordinator of International Education, sari.hyttinen@uta.fi
NATIONAL RESEARCH TOMSK STATE UNIVERSITY	PIC 996835536	Vadim Senko, Head of International Division, svg@ums.tsu.ru

Mobility numbers per academic year

FROM	TO	Subject area ISCED 2013	Subject area name ISCED 2013	Study cycle	Total Number of students/Total number of months	
					SMS ¹	SMT ²
SF TAMPERE01	TSU	0312	Political science and civics	2nd and 3rd	1/5 0/0	Not relevant for 2016
TSU	SF TAMPERE01	0312	Political science and civics	2nd and 3rd	1/5	Not relevant for 2016

¹ Student Mobility for Studies

² Student Mobility for Traineeship

FROM	TO	Subject area ISCED 2013	Subject area name ISCED 2013	Total Number of staff mobility/Total number of days	
				STA ³	STT ⁴
SF TAMPERE01	TSU	0312	Political science and civics	1/7 0/0	0/0
TSU	SF TAMPERE01	0312	Political science and civics	1/7	

Respect of fundamental principles and other mobility requirements

The higher education institution(s) located in a **programme country**⁵ of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here:

http://eacea.ec.europa.eu/funding/2014/call_he_charter_en.php

The higher education institution(s) located in a **partner country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **partner country** of Erasmus further undertakes to:

Before mobility

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in

³ Staff Mobility for Teaching

⁴ Staff Mobility for Training

⁵ Erasmus+ programme countries are the 28 EU countries, the EFTA countries and other European countries as defined in the Call for proposals.

advance between the sending and receiving institutions or enterprises and the mobile participants.


- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

Termination of the agreement: in the event of unilateral termination, a notice of at least one academic year should be given. Changes in the data can be updated annually, if communicated before 15 December. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature
SF TAMPERE01	Liisa Laakso Rector	9.1.2017	
National Research Tomsk State University Tomsk	Victor V. Dyomin Acting rector		