

Fontys International Business School



Fontys is a leading European university of applied sciences, which includes 29 institutes located in the South-East of the Netherlands. Fontys International Campus Venlo, together with Eindhoven and Tilburg, is one of the three largest Fontys campuses, located right at the border with Germany.

Fontys International Campus Venlo houses three institutes – Fontys International Business School, Fontys School of Technics and Logistics and Fontys Institute for Teacher Training. Fontys International Business School (or FIBS) is the biggest and most international of the three institutes, having active partnerships and student exchange with over 80 universities around the world.

Exchange programmes at Fontys International Business School



Exchange students at FIBS can choose a suitable programme from the following study courses:

- International Business & Management Studies
- International Marketing
- International Business Economics
- International Fresh Business Management
- English Language, European Culture and Marketing

A detailed description of each programme is available on www.fontysvenlo.nl - > Courses - > Exchange Programmes.

All programmes have a list of set courses and optional courses. Students do not have to choose all courses from each programme, but it is not allowed to combine courses from different programmes.

Most programmes require students to have a business-related major study and an English language level of at least IELTS 6.0 / Cambridge B1. An exemption is the programme English Language, European Culture and Marketing, which is targeted to students, whose English level is not sufficient for any other programmes.

Most study programmes have a limit for the number of accepted students per semester. Students are registered into a programme on a *first-come, first-serve* basis. If a particular programme is full, then students have to choose a different programme.

Application

- ***Students from partner universities***

The beginning of the admission for each semester is announced to partners via e-mail. Application process is run via an online programme called Mobility Online. Once the admission for the next semester is open, the representatives of partner universities receive a link for the application programme.

Nominated students have to make an account in Mobility Online and follow their workflow, which instructs the student in each step of the application and provides the forms of the necessary documents.



Application deadline for Spring 2015 is **November 15th, 2014**, by which time all application documents have to be submitted via Mobility Online.

- ***Students from non-partner universities***

Students from non-partner universities can apply as fee-paying students, in which case tuition fee costs will be added at the amount of € 70 per ECTS. Fee-paying students also apply in Mobility Online. Once we have received a nomination for the student, we will send them the application link.

Accommodation and living in Venlo

Fontys does not have dormitories on campus, but students can apply for a dormitory off-campus with shared bathroom and kitchen facilities. The room will be furnished, and contains at least a bed (including duvet and pillow and 1 set of bed linen), cupboard, desk and chair. All accommodations are located within 5-10 minutes cycling distance from the campus and the rent ranges from € 350 to € 425 per month.

It is common, that the accommodation agency will require the following additional costs before students can have access to their rooms:

- Two months of rent
- A refundable deposit, usually amounting to one month of rental fees, as a security bond in relation to any possible damage or extra cleaning of the accommodation

For accommodation application, students have to submit an accommodation form to Fontys by **November 15th, 2014**. This form is available through Mobility Online, the student will reach this step in the programme automatically.

NB! Please note, that a submitted accommodation form is a binding contract and students are assigned to their individual rooms by Fontys.

Additional living costs for a student in Venlo ranges from € 600 to € 800 per month. This amount covers rent, food, public transportation, study materials and other general costs.



Visa application

All non-EEA students need to have a residence permit during their stay in the Netherlands. Depending on the student's nationality, an additional entry visa or MVV may be necessary for entering the Netherlands.

Visa and residence permit application is started by Fontys after students have reached this step in Mobility Online. Students will receive a password and username for the visa application programme Visacare+, where they have to upload the required documents within two weeks after receiving the log-in data for Visacare+.

Once a student has submitted all necessary documents in Visacare+, the application will be sent to the IND (Dutch Immigration), where the decision of the application will be given within three weeks. The student is notified via Visacare once the application is approved.

NB! We strongly recommend students not to book their flight to the Netherlands before they have received a confirmation of their visa approval from IND and (if necessary) have received the MVV.

Please see a detailed overview of the visa application costs and requirements in the separately sent document.

Venlo City Hall

Although it is mentioned in the visa procedures document, exchange students who come to Venlo do not have to register at city hall, since they will not be staying for more than one year.

Buddies

Each exchange student will have a buddy, an older Fontys student, who will guide the student through the arrival and the first weeks in Venlo. Each buddy will assist a group of students assigned to him/her and the exchange students will be contacted by their buddy a few weeks before their arrival.



Contact information and useful links:

Official website of Fontys www.fontys.edu

Official website for Fontys International Campus Venlo www.fontysvenlo.nl

Contact information exchangevenlo@fontys.nl