



SPECIFIC COLLABORATION AGREEMENT FOR A STUDENT EXCHANGE PROGRAMME

Between

Tomsk State University, hereafter referred to as TSU,
represented by its Vice-Rector for Academic Affairs Prof. Victor V. Dyomin,
Lenin Avenue 36, 634050 Tomsk, Russia

and

The Faculty of Philosophy and Social Sciences of
Université Libre de Bruxelles, hereafter referred to as ULB,
Represented by its Rector, Prof. Yvon Englert,
Avenue F. Roosevelt 50, 1050 Brussels, Belgium

Preamble

Both institutions are interested in organizing a student exchange programme, given the benefits that this activity will bring to both universities in the achievement of their goals and objectives in the field of Political Science.

Article 1. Purpose of the agreement

The purpose of this agreement is to specify the conditions of the student exchange: number of students, number of months, study programme, academic recognition, etc.

Article 2. Selection and admission of candidates

Each year one university may send up to 2 students to be enrolled at the other university for a semester or 1 student to be enrolled for an academic year in the undergraduate and graduate programme of Political Science. It is understood that a balance in the number of students exchanged shall be sought over time.

Each university will select its own applicants, taking into account among other elements their level of study, their past academic achievements and their linguistic abilities.

Applications selected by the home university shall be sent to the corresponding body of the host university at least 5 months before the beginning of the relevant semester. The host institution will process them and make their acceptance or rejection decision known at least 2 months before the beginning of the semester. In the case of TSU, the Center for Joint Academic Programs shall be responsible for these procedures. In the case of the ULB it shall be the Faculty of Philosophy and Social Sciences.

Both universities shall name an appropriate member of their academic or administrative staff to serve as the exchange coordinator. This person shall be responsible for liaison related to the exchange between the two institutions in all aspects of the exchange.

- At TSU: Polina Sharypina, Deputy Director of the Centre for Joint Academic Programs.
- At ULB: Isabelle Beauchamp, Incoming Students Coordinator at the Faculty of Philosophy and Social Sciences.

Article 3. Academic programme

Each university must appoint a tutor to give students guidance on academic aspects of the exchange and on the drafting of a study programme.

This study programme must be reflected in a Learning Agreement, approved by both the home and host universities before the beginning of the student's stay.

Article 4. Academic recognition.

Subjects taken at the host university shall be recognized in the student's academic records at their home university in accordance with the Learning Agreement.

The host university must issue an academic certificate (Transcript of Records) that indicates the subjects the student has taken and the marks obtained.

The home university shall be responsible for recognizing those subjects taken, based on the marks obtained at the host university, after a potential conversion of these marks in the local system.

Article 5. Students' rights and obligations.

Exchange students registered at the host university have access to the services available to local students and shall be subject to the same statutes and regulations as those applied by the host university to local students, as well as to the national legislation of the host country.

Article 6. Exchange period

The exchange period must be adapted to conform to the academic calendar of the host university. The maximum length of a stay at the host institution shall be one academic year, and the minimum stay shall be one semester.

Article 7. Financial considerations

Tuition fees, if applicable, must be paid at the home university. Education at the host institution is free, except for minor administrative costs linked to registration.

Students from Tomsk coming to ULB will be charged around 12 euros (the amount may slightly vary every year) for a compulsory student insurance covering them against bodily and material damage caused to themselves, to others or to university material on campus.

Students from Brussels coming to TSU will not be charged any registration fees.

No percentage of these administrative costs shall be returned if a student abandons the exchange programme.

Transport, accommodation, living expenses and medical insurance must be paid for by the students, although this does not preclude applications for grants or aid of different kinds.

Article 8. Students' responsibilities.

Each student shall be responsible for taking out medical and accident insurance and for keeping their passport and corresponding visa in order, together with any other personal formality that might be required by the governments of both countries during the period of their stay.

Article 9. Duration of the agreement.

This agreement shall enter into effect in academic year 2019-20. It shall be valid for a period of 5 academic years. By common accord, both parties may propose its amendment or termination, giving six months' advance notice before the date envisaged for its amendment or cancellation. If the agreement is terminated, both Parties agree to complete any exchanges that are in progress at that time.

All disputes and disagreements that may arise out of this agreement or in connection therewith will be solved by negotiation between the Parties. If the Parties do not reach an agreement in accordance with this article, a mediator will be jointly appointed.

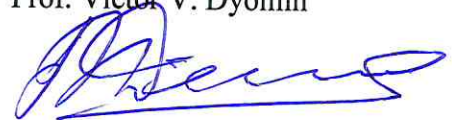
The present Agreement has been drawn up in 4 hard copies: 2 in Russian and 2 in English. All copies in each language share the equal legal force.


For Université Libre de Bruxelles
Rector
Prof. Yvon Englert

Brussels, Aug. 19th, 2019.



For Tomsk State University
Vice-Rector for Academic Affairs
Prof. Victor V. Dyomin



Tomsk, _____ 2019.