



**Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility**

**Inter-institutional<sup>1</sup> agreement 2017-2019<sup>2</sup>  
between institutions from  
Programme and Partner Countries<sup>3</sup>**

**Minimum requirements<sup>4</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

**A. Information about higher education institutions**

<b>Name of the institution (and department, where relevant)</b>	<b>Erasmus code</b>	<b>Contact details<sup>5</sup> (email, phone)</b>	<b>Website (eg. of the course catalogue)</b>
Goldsmiths, University of London	UK LONDON012	<u>Project Co-ordinator &amp; Department Co-ordinator</u> Dr Daniel Stamate Leader Data Science & Soft Computing Lab Computing Department Email: <a href="mailto:d.stamate@gold.ac.uk">d.stamate@gold.ac.uk</a> Phone: 020 7919 7864  <u>Institutional Co-ordinator</u> Jack Selby International Mobility Officer Tel: 0044 20 7919 7003	<a href="http://www.gold.ac.uk/erasmus/">http://www.gold.ac.uk/erasmus/</a>  <a href="https://www.gold.ac.uk/studyabroad/module-options/">https://www.gold.ac.uk/studyabroad/module-options/</a>  Data Science & Soft Computing Lab <a href="http://www.doc.gold.ac.uk/~mas01ds/dssc/">http://www.doc.gold.ac.uk/~mas01ds/dssc/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions (HEIs), at least one of them must be located in a Programme Country of Erasmus+.

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Erasmus+ Programme Countries are the 28 EU countries, the EFTA countries and other European countries as defined in the Call for proposals. Eligible Partner Countries are listed in the Programme Guide.

<sup>4</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>5</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

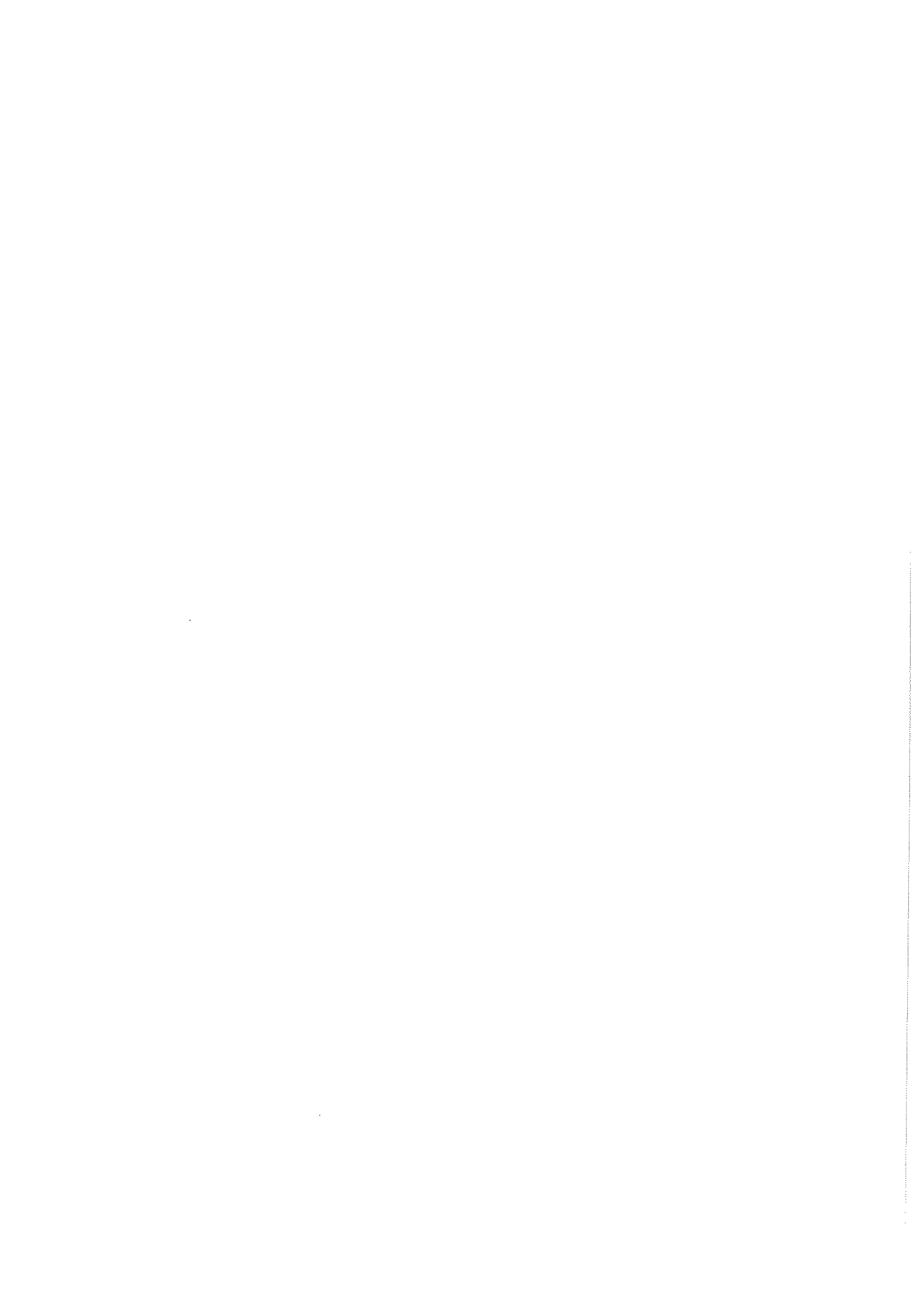


		Email: <a href="mailto:Erasmus@gold.ac.uk">Erasmus@gold.ac.uk</a>  Institutional Manager: Eduardo Lees International Mobility Manager Tel: 0044 20 7896 2733 Email: <a href="mailto:e.lees@gold.ac.uk">e.lees@gold.ac.uk</a>	
Tomsk State University, Russia	Tomsk, Russia	<b>Academic coordinator:</b> Prof. Zamyatin Alexander <a href="mailto:zamyatin@mail.tsu.ru">zamyatin@mail.tsu.ru</a>  <b>Institutional Coordinator:</b> Polina Sharypina, Centre for Joint Academic Programmes, Deputy Director <a href="mailto:sharypinapolina@gmail.com">sharypinapolina@gmail.com</a>	<a href="http://en.tsu.ru/">http://en.tsu.ru/</a>  <a href="http://en.cjiap.tsu.ru/">http://en.cjiap.tsu.ru/</a>  <a href="http://newinter.tsu.ru/en">http://newinter.tsu.ru/en</a>

#### B. Mobility numbers<sup>6</sup> for the duration of the agreement

FROM [Erasmus code or city of the sending institution ]	TO [Erasmus code or city of the receiving institution]	Subject area code * [[SCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
UK LONDON 012	Tomsk State University	48	Computing	2 <sup>nd</sup> (MSc) 3 <sup>rd</sup> (PhD)	2 students For 3 months	n/a
Tomsk State University	UK LONDON 012	48	Computing	2 <sup>nd</sup> (MSc) 3 <sup>rd</sup> (PhD)	4 students For 6 months	n/a

<sup>6</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
Goldsmiths UKLondon012	Tomsk State University	48	Computing	4 x staff for 12 days	1 x staff for 12 days
Tomsk State University	Goldsmiths UKLondon012	48	Computing	2 x staff for 12 days	1 x staff for 12 days

### C. Recommended language skills

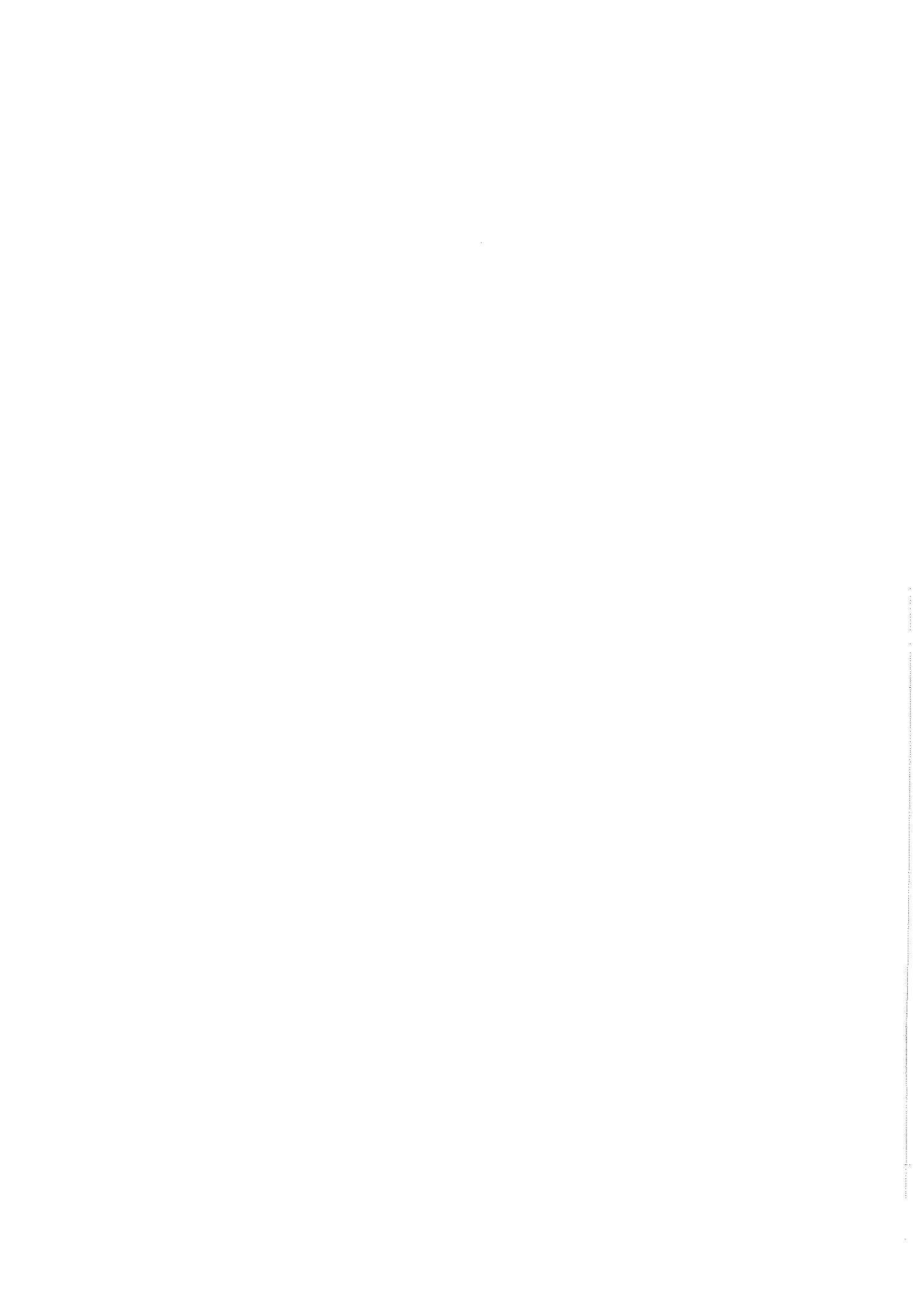
The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code or city]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>7</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
Goldsmiths UKLondon012		English	English	B2	B2
Tomsk State University		English	Russian	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

Goldsmiths: <https://www.gold.ac.uk/studyabroad/module-options/>  
Tomsk State University: <http://en.cjiap.tsu.ru/node/6>

<sup>7</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



Additional English Language support is provided by the Goldsmiths English Language Centre:  
<https://www.gold.ac.uk/english-language-centre/>

Tomsk State University: Russian Language support is provided to all international students.

#### **D. Respect of fundamental principles and other mobility requirements**

The higher education institution(s) located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here:  
[https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter\\_en](https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en)

The higher education institution(s) located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

##### **Before mobility**

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information /





housing section for contact details.

### **During and after mobility**

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

## **E. Additional requirements**

### **Selection requirements**

Selection of staff and students in both institutions will be performed by panels formed of staff in each institution plus the Project Coordinator. The selection will be relevant to the area of Data Science and to the planned developments proposed in the text of the Erasmus Project that was approved for funding.

Selection of Goldsmiths participants will be made using an application form and in some cases an interview. Applicants will be reviewed by a panel and assessed on their academic standing and attendance, motivation for the placement and relevance to their studies or work.

Students' selection at TSU is based on the following criteria:

1. Language Proficiency (depends on languages of instruction at a Receiving Institution)
2. Academic Performance
3. Recommendation from the Faculty
4. Motivation
5. Student's Portfolio

Students whose level of foreign language is lower than B1, GPA is lower than 4.0 out of 5 or who don't have recommendation letter from their Faculty are not allowed to take part in the selection procedure. Candidates are selected by special Committee.

### **Pre-departure support**

#### **Goldsmiths**

The International Mobility team will support with the Erasmus paperwork prior to departure and will deliver a pre-departure briefing for outgoing students. The Learning Agreements for student exchange will be signed by the Erasmus Academic Coordinator in each academic department.

Tomsk State University: Centre for joint academic programmes provides undergraduate and postgraduate students with assistance on all issues related to long-term academic mobility.



## Arrival, Induction and Support

### Goldsmiths

Goldsmiths will host an induction at the start of the autumn and spring terms to welcome new students and to give them the information required to support them during their stay. The International Mobility team and the departmental Erasmus Academic Coordinator will support students during their time at Goldsmiths.

They will also be able to access all students services including the Wellbeing team: <https://www.gold.ac.uk/students/wellbeing/>

The Student Union at Goldsmiths represent and support all students through sports, societies, campaigns, entertainment, advice, and supplies: <https://www.goldsmithssu.org>

Tomsk State University: International Student Services Centre supports international students. The Centre's specialists work with international students from their arrival at TSU until they graduate and/or transfer, and provide wide support in different areas. All information could be found on the website <http://studentcenter.tsu.ru/?language=en>

### Equality and Diversity at Goldsmiths

Goldsmiths is committed to embedding equality, diversity and inclusion. The institutional strategy can be found here: <https://www.gold.ac.uk/equality-diversity/>

### Disability support

Goldsmiths Disability Advisers are available to advise students about any aspect of disability. We can also help put in place any equipment or support students need to study effectively at Goldsmiths.

It is strongly recommended that all students with a disability register with the Disability Support Team as soon as possible so that reasonable adjustments and support needs can be identified.

<http://www.gold.ac.uk/disability/>

Tel: 00 44 207 717 2292

Email: [disability@gold.ac.uk](mailto:disability@gold.ac.uk)

Further details on disability support and campus accessibility can be found on the following website: <https://mapped.eu/goldsmiths-university-london>

### Support for LGBTQ+ Students:

The LGBTQ+ Students' Community at the Student Union provide support, information, advice, and events for lesbian, gay, bisexual, trans, queer, questioning, asexual, intersex, pansexual, polyamorous people in and around Goldsmiths College London.

<https://www.goldsmithssu.org/activities/societies/oursocieties/LGBTQ/>

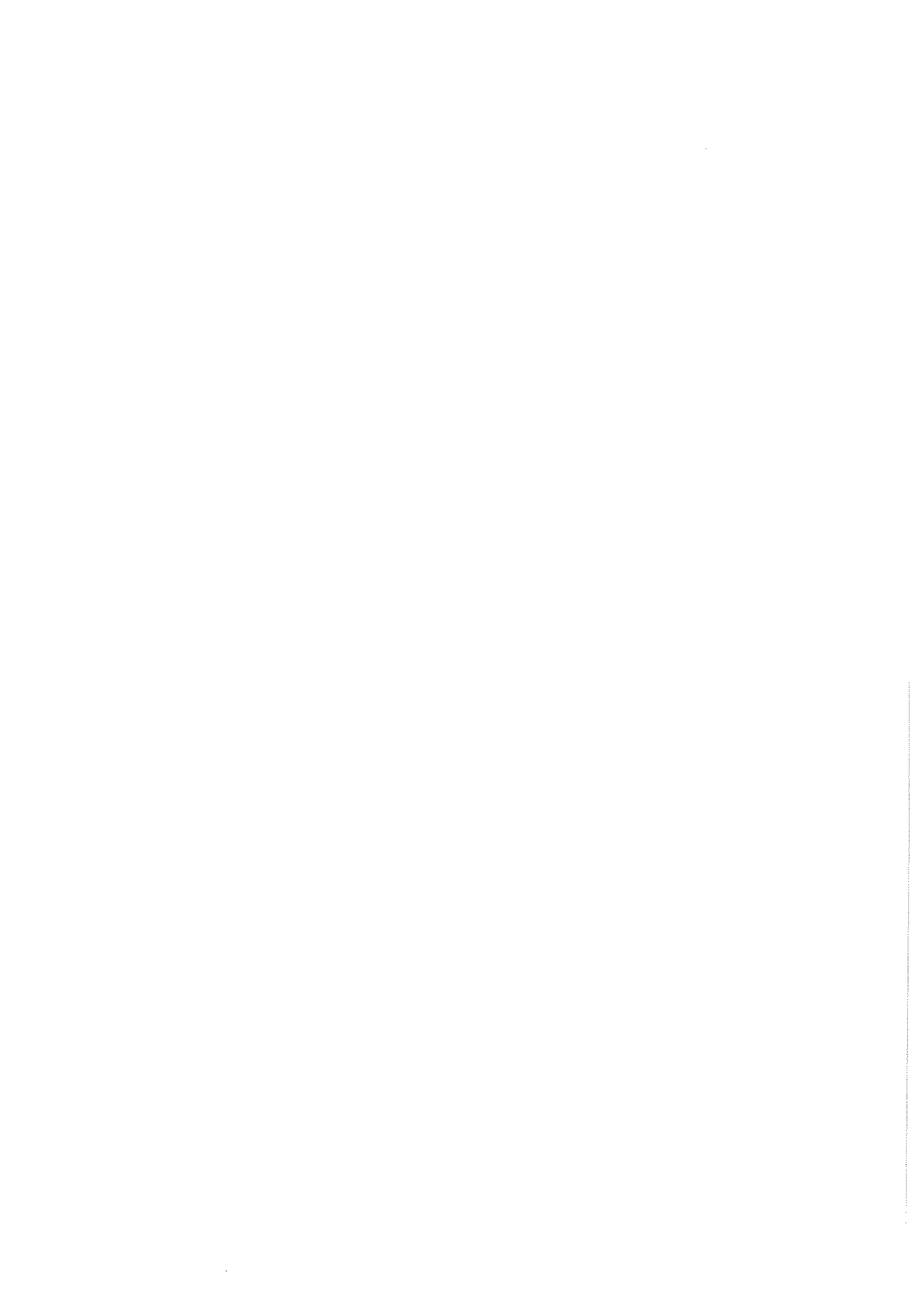
### Equality and Diversity at Tomsk State University

The Tomsk State University Moral Code is outlined here: <http://www.tsu.ru/help/lawinfo/Normativnopravovaya/>

Information an access for disabled students at TSU can be found here: <http://www.tsu.ru/education/accessibility.php>

The Psychological Service at Tomsk provides support for student wellbeing: <http://ps.tsu.ru/>

There are also volunteer groups that support international students <https://www.facebook.com/groups/tsuonline/>



## F. Calendar

Receiving Institution [Erasmus code]	Autumn term [month]	Spring term [month]
UKLONDON12 <a href="http://www.gold.ac.uk/term-dates/">http://www.gold.ac.uk/term-dates/</a>	Sept – Dec	Spring/Summer Term: Jan – June
Please note that there is no teaching in the summer term. This is Goldsmiths assessment period. Teaching will finish in March/April.		
Tomsk State University	Sept – January	February - June

1. Nominations for students participating in the exchange should be sent to the Goldsmiths International Mobility team at least two months prior to the proposed departure date to allow for the supporting paperwork to be processed.
2. Where relevant, a Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.
3. Termination of the agreement

This agreement is for the academic period 2017/18 – 2018/19.

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

## G. Information

### 1. Grading systems of the institutions

#### UKLONDON12

##### European Credit Transfer Scheme (ECTS)

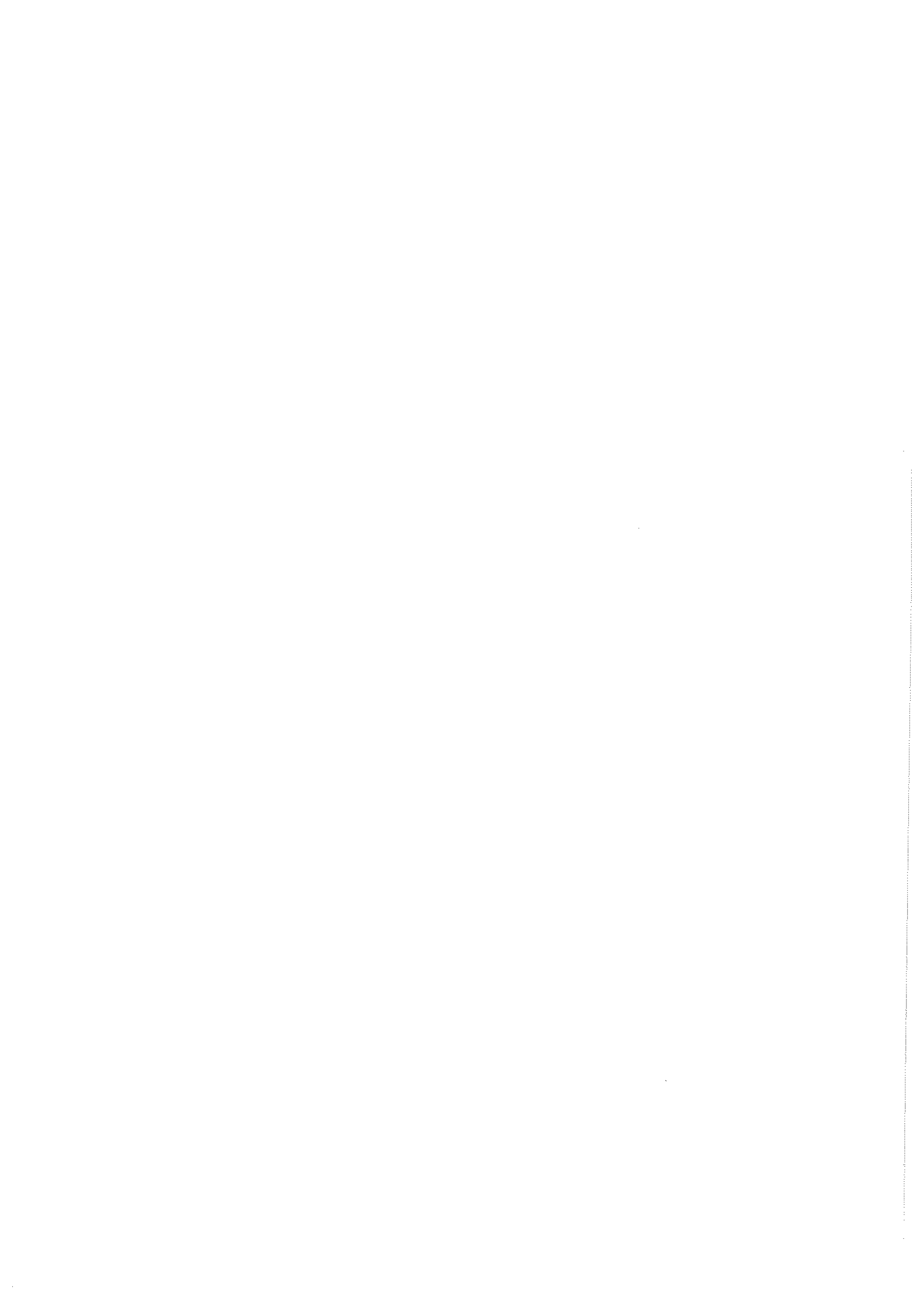
All courses and programmes at Goldsmiths are validated on the basis of one Goldsmiths' credit being equivalent to 0.5 ECTS. This will be the case at both undergraduate and postgraduate level in line with the recommendations in the *2009 ECTS User Guide* published by the European Commission:  
[http://ec.europa.eu/education/lifelong-learning-policy/doc/ects/guide\\_en.pdf](http://ec.europa.eu/education/lifelong-learning-policy/doc/ects/guide_en.pdf)

A 30 credit Goldsmiths' course will therefore be worth 15 ECTS.

##### Undergraduate degree programmes

An Honours degree is made up of 360 credits (180 ECTS)

Goldsmiths Grading%	Goldsmiths Classification	Average % of successful candidates normally achieving the grade	ECTS Grade
70-100	1st	10%	A
65-69	2:1	25%	B
60-64	2:1	30%	C
50-59	2:2	25%	D



40-49	3	10%	E
35-39	Fail		FX
30-34	Fail		F
20-29	Fail		F
10-19	Fail		F
0-9	Fail		F

### Postgraduate degree programmes

A Master's degree is made up of 180 credits (90 ECTS)

A Master of Fine Art degree is made up of 300 credits (150 ECTS)

Goldsmiths Grading%	Goldsmiths Classification	Average % of successful candidates normally achieving the grade	ECTS Grade
70-100	Distinction	10%	A
65-69	Merit	25%	B
60-64	Merit	30%	C
50-59	Pass	25%	D
0 - 49	Fail	10%	E

Grades received by Goldsmiths students at a partner institution will be converted using Goldsmiths approved country grade conversion tables.

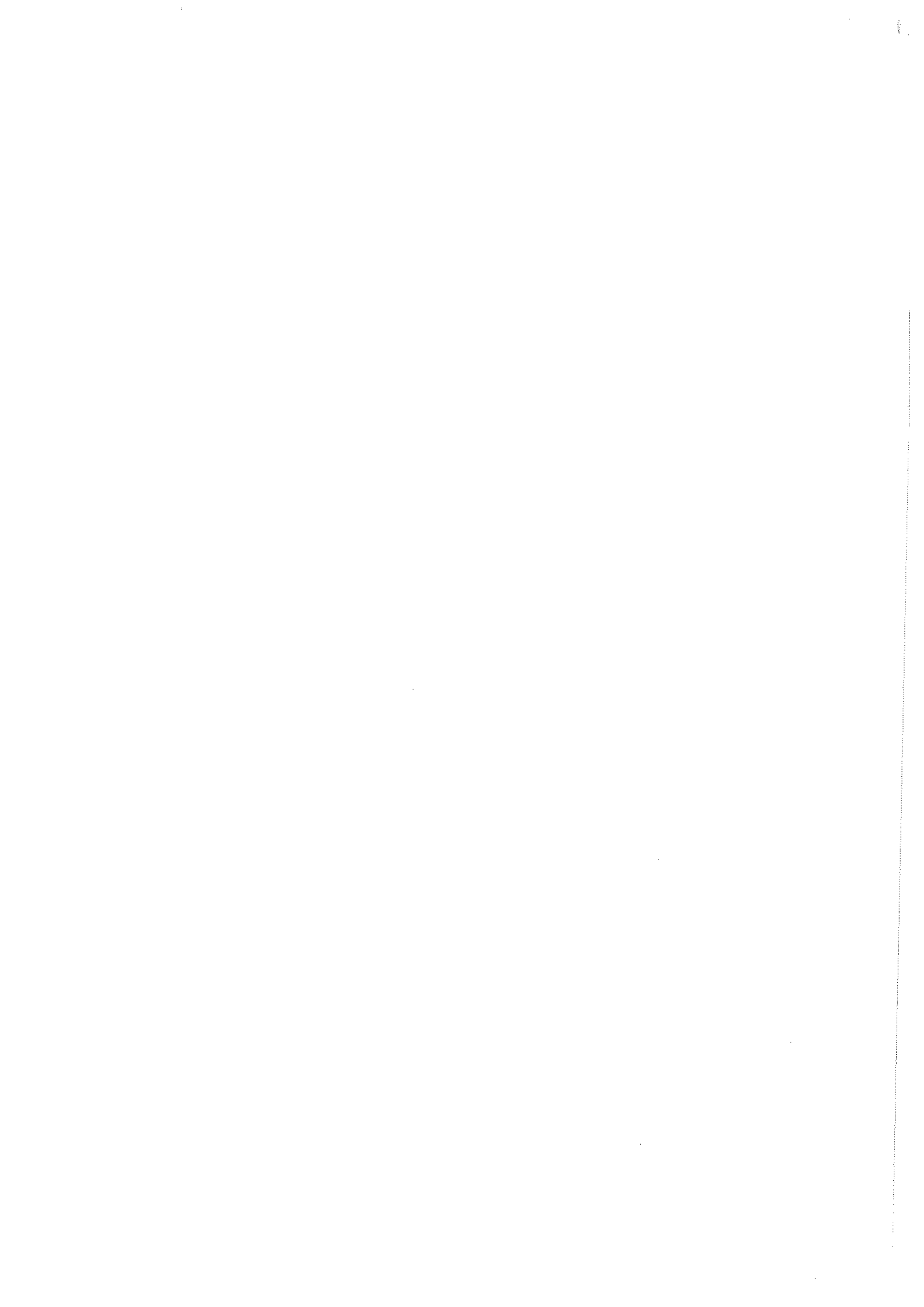
Tomsk State University: 1 full academic year = 60 credits; 1 semester = 30 credits. 1 credit = 1 ECTS  
Academic grades conversion table could be found here: <http://en.cjiap.tsu.ru/node/30>

## 2. Immigration

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK LONDON 12	<a href="mailto:immigration@gold.ac.uk">immigration@gold.ac.uk</a> 0207 717 3375	<a href="https://www.gold.ac.uk/immigration/">https://www.gold.ac.uk/immigration/</a>
Tomsk State University	Polina Sharypina Deputy Director, Centre for Joint Academic Programmes <a href="mailto:centrejointedu.tsu@yandex.ru">centrejointedu.tsu@yandex.ru</a> (+73822) 526-359	<a href="http://newwinter.tsu.ru/en">http://newwinter.tsu.ru/en</a> <a href="http://en.cjiap.tsu.ru/node/31">http://en.cjiap.tsu.ru/node/31</a>





### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK LONDON 12	<a href="mailto:insurance@gold.ac.uk">insurance@gold.ac.uk</a> 0207 896 2716	tbc
Tomsk State University	TSU International Division E-mail: <a href="mailto:int.admissions@mail.tsu.ru">int.admissions@mail.tsu.ru</a> Phone: +7 (3822) 529558 Skype: live:int.admissions_1	<a href="http://en.cjiap.tsu.ru/node/31">http://en.cjiap.tsu.ru/node/31</a> <a href="http://newinter.tsu.ru/en">http://newinter.tsu.ru/en</a>

### 4. Housing

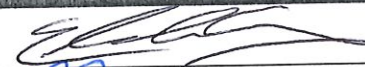
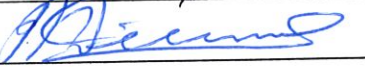
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK LONDON 12	<a href="mailto:accommodation@gold.ac.uk">accommodation@gold.ac.uk</a> T: +44 (0)20 7919 7192	<a href="https://www.gold.ac.uk/accommodation">https://www.gold.ac.uk/accommodation</a>
Tomsk State University	TSU International Student Services Centre E-mail: <a href="mailto:studentcenter@ums.tsu.ru">studentcenter@ums.tsu.ru</a> Phone: + 7 (3822) 78-56-06	<a href="http://studentcenter.tsu.ru/node/4?language=en">http://studentcenter.tsu.ru/node/4?language=en</a>

Goldsmiths guarantees accommodation for incoming Erasmus students as long as they apply for housing before the accommodation deadline.

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>8</sup>
UK LONDON 12	Eduardo Lees, International Mobility Manager	29/06/18	
Tomsk State University	Victor Dyomin, Vice-Rector for Academic Affairs		

<sup>8</sup> Scanned signatures are accepted

