

STUDENT EXCHANGE AGREEMENT
between
Masarykova univerzita, Faculty of Education
and
Tomsk State University

This Exchange Agreement is entered into on the first day of March 2013 between Tomsk State University, represented by Georgy Vladimirovich Mayer, and Masarykova univerzita, Faculty of Education (hereinafter referred to as Masaryk University), represented by Mikuláš Bek, Rector, Josef Trna, Dean, hereinafter jointly referred to as 'both parties'.

It is hereby agreed as follows:

1. Number of exchange students

1. Each year, both parties shall nominate a maximum of four full time equivalent students at undergraduate level for the partner university. Any variance in the number of exchange students each year may be negotiated and agreed by both parties before recruitment of students.
2. Both parties shall strive to assure that the numbers of students exchanged by each party shall be equal each year. For the purpose of determining this balance in the number of students exchanged, two exchange students participating for one academic term shall be equivalent to one exchange student participating for one academic year.

2. Duration of exchange

The period of the exchange shall be one academic term (semester) or one academic year. For Tomsk state university, the first term runs from September 1 until December 27 and the second term from February 11 until June 1. For Masaryk University, the first term runs from September until the end of January and the second term from February until June.

3. Exchange programme

1. Exchange students shall pursue an academic programme developed in consultation with the student's Home University. The Host University will permit the exchange students to enrol with a normal course load and in all courses for which they meet the Host University's academic and language proficiency requirements. It is understood that quota restrictions and scheduling constraints may apply to all exchange students.
2. Both parties shall present on their websites the courses to be taught in English or Russian.
3. A normal course load at National research Tomsk state university is about 1500 academical hours per year. A normal course load at Masaryk University consists of 30 ECTS per semester; one ECTS is the equivalent of 25 hours of work.
4. Credits received during the exchange may be transferred to the Home University in accordance with the appropriate regulations of the Home University.
5. The Host University will provide the Home University with an official transcript for each exchange student upon completion of the exchange.

4. Recruitment and admissions

1. Exchange students shall be selected by their Home University on the basis of the following criteria: students shall have completed at least one year of university study prior to

participation in the exchange and shall be in good academic standing. All students must meet the minimum requirements for English or Russian proficiency.

2. The deadlines for sending in completed applications for eligible candidates to Tomsk state university shall be May 15 for first-term admission and October 15 for second term. The deadlines for sending in completed applications of eligible candidates to Masaryk University shall be May 15 for Fall Semester and October 15 for Spring Semester.
3. The Host University will inform the Home University of final admission decisions within a month of the application deadline.

5. Tuition fees

Provided they have paid the tuition fees to their Home University in accordance with the policies of that university, exchange students shall be granted a full tuition fee waiver and shall not be required to pay examination fees, matriculation fees or tuition fees to their Host University.

6. Housing, visa

1. Both parties shall do their best to provide accommodation for exchange students. However, housing is not guaranteed. Students are responsible for the cost of their accommodation.
2. If a visa and/or residence permit is required, the Host University shall assist the student in obtaining this. Students are required to follow the instructions/directives given by the Host University.

7. Students rights and responsibilities

1. Exchange students shall enjoy all the rights and privileges enjoyed by other students at the Host University.
2. Exchange students shall be subject to the rules and regulations of the Host University.
3. All travel costs, visa expenses and other expenses relating to the exchange, housing arrangements and living expenses shall be the individual responsibility of the exchange student. The student shall also be responsible for study material expenses, such as the cost of textbooks, field trips (if any) and other optional course charges.
4. The parties shall inform incoming students about appropriate health, accident, third party liability, travel and, if applicable, personal liability insurance cover as required by the Host University or the host country. Any medical expenses that exceed the cover provided by such insurance shall be borne by the exchange student.

8. Liaison coordinator

Each party shall nominate a Liaison coordinator who shall act as the contact person for all matters concerning this agreement.

9. Student support

Each party shall ensure the nomination of tutors/supervisors for the students.

10. Finances

Each party shall bear its own costs and expenses.

11. Start, duration and termination

1. It is understood that this agreement shall come into force on the First day of March 2013 and shall continue in force until terminated by either party in accordance with clause 11.3.
2. This agreement may be revised or amended by mutual written consent.


3. Any party may terminate this agreement, giving at least six months written notice to the other party.
4. Following delivery of the notice of termination, no new intake of students shall be made, and the parties shall take reasonable steps to correct imbalances in the numbers of exchange students between the parties.

12. Dispute Resolution and Applicable Law

1. Any dispute arising from this agreement shall be referred for resolution in the first instance to the liaison officers referred to in clause 8.
2. If they are unable to resolve the matter within sixty days of referral, the dispute shall be referred to the Rector of Masaryk University and the Rector of Tomsk State University
3. If the dispute has not been settled within sixty days of referral to the Rectors, or within such other period as the parties may agree upon in writing, the dispute shall be finally settled under the Rules of Arbitration of the International Chamber of Commerce by one or more arbitrators appointed in accordance with these Rules. The Arbitral Tribunal shall apply the rules of law it determines to be appropriate.

IN WITNESS WHEREOF, the parties hereto have set their hand the day and year first above written.

**For Masaryk University
Brno, Czech Republic**



Mikuláš Bek

Rector of Masaryk University



Josef Trna

Dean of the Faculty of Education

Date 1.3.2013

For Tomsk State University

Tomsk, Russia



Georgiy Mayer
Rector of Tomsk State University

Date 25.02.2013